



Association of Local Government Information Management

## 2011 ALGIM Innovation Awards

**RECOGNISING AND CELEBRATING  
INNOVATIVE USE OF INFORMATION TECHNOLOGY  
WITHIN NEW ZEALAND LOCAL GOVERNMENT**

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# Guidelines & Information

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## Introduction

The use of technology in our organisations is continually expanding. There are many innovative solutions being designed and implemented which are worth sharing for the benefit of the local government ICT sector as a whole.

Your support through entry in the ALGIM Innovation Awards is crucial to their success. We have endeavoured to keep the entry process simple to encourage councils to participate.

The awards will be presented to the winners at the Formal Conference Awards Dinner at the 2011 Annual ALGIM Conference on Tuesday 22 November 2011 at the Bayview Wairakei Resort, Taupo.

If you would like further assistance or have any questions/suggestions please contact ALGIM's Conference and Events Coordinator, Rebecca Swansson on 06 351 6336 or email [events@algim.org.nz](mailto:events@algim.org.nz).




## The Awards

The award categories for the 2011 ALGIM Innovation Awards are as follows:

 **2011 ALGIM Excellence in Innovation Award**  
Sponsored by | Microsoft NZ Ltd

 **2011 ALGIM Excellence in Leadership Award**

 **2011 ALGIM Excellence in Information Management Award**  
Sponsored by | Information Leadership



## Objectives

The ALGIM Innovation Awards recognise and celebrate best practice within local government information technology and information management. They aim to encourage local authorities to be innovative and to exercise technological leadership through services to its community. The awards also promote the image of local government ICT throughout the wider community.



## Eligibility

Currently, all New Zealand local authorities are members of ALGIM. Therefore all city, district and regional councils and their employees are eligible to enter the 2011 ALGIM Innovation Awards.

**Please Note:** Award entries may not be directly submitted from elected members of a local authority or from a vendor who has been contracted to supply goods and / or a service to a local authority.

Nominees for the **2011 ALGIM Excellence in Leadership Award** need to be an employee of a local authority throughout the entire duration of the award process, including the time of the 2011 Annual ALGIM Conference.



## How to Enter

1. Entry / nominations form are available to download from [www.algim.org.nz/2011annualconference](http://www.algim.org.nz/2011annualconference) - refer to the 2011 ALGIM Innovation Awards section. Alternatively, you can email [events@algim.org.nz](mailto:events@algim.org.nz) to be sent the entry / nomination form you require.
2. Complete the relevant entry / nomination form and forward it ALGIM's Conference and Events Coordinator by email to [events@algim.org.nz](mailto:events@algim.org.nz).



## Confidentiality

All entries become the property of ALGIM and cannot be used for any purpose other than the award judging without the written consent of the applicants. ALGIM reserves the right to publish the award winners but will always advise you of such details prior to publication.



## Closing Date for Entries

Entries for the 2011 ALGIM Innovation Awards must be received before close of business on:

**Friday 14 October 2011**



## Judging

The 2011 ALGIM Excellence in Innovation Award and the 2011 ALGIM Excellence in Leadership Award are judged by a panel of three judges. The panel includes a member of the ALGIM Executive, a representative from Audit NZ and an industry specialist with local government knowledge and experience.

Entries for 2011 ALGIM Excellence in Information Management Award are also forwarded to Information Leadership as part of the review process.



## Prizes

The recipient of each award will receive a trophy and certificate to be presented at the Formal Conference Awards Dinner at the 2011 Annual ALGIM Conference on Tuesday 22 November 2011 at the Bayview Wairakei Resort, Taupo.

In addition to the aforementioned prizes each award will also receive the follow prize/s.

### **2011 ALGIM Excellence in Innovation Award**

Each recipient in this category will receive an ALGIM voucher for the amounts as specified below. Vouchers are to be exchanged for a cheque, appropriate gift voucher/s (i.e. Dick Smith vouchers) or put toward registration fees for ALGIM events in the 2012 calendar year.

First Place | \$1000

Second Place | \$750

Third Place | \$500

## 2011 ALGIM Excellence in Leadership Award

The recipient of this award will also be presented a laptop.

## 2011 ALGIM Excellence in Information Management Award

The award winner in this category will also receive the following three prizes, sponsored by Information Leadership:

1. An iPad 2, loaded with iShare | The application that provides access to SharePoint sites on your iPad
2. Information Leadership | One Day – Training Course
  - Two complimentary registrations to attend **SharePoint 2010 Discovery**
3. Information Leadership | Two Day – Training Course
  - One complimentary registration to attend either **SharePoint 2010 for Power Users**; or **SharePoint 2010 Information Design or Governance**

Training courses are valued at \$3,200 and must be redeemed within the 2012 calendar year.

**Please Note** | Courses are held in both Auckland and Wellington; travel and accommodation expenses incurred to attend the training courses are the responsibility of the award recipient.



## 2011 ALGIM Excellence in Innovation Award

### Award Criteria |

1. Entries must already be in live operation (first phase at least) and demonstrable if required by the judging panel.
2. Attach any additional material, media and references that help to provide a clear understanding of your entry. We ask that you consider the size of any such supplementary information when you submit your entry.
3. Judges will shortlist and select finalists who will be required to give a fifteen minute presentation during allocated sessions at the 2011 Annual ALGIM Conference.

**Please Note** | The following points need to be considered in regard to award presentations:

- The representative/s chosen to present your entry does not have to be the person who submitted the award entry. The representative/s must be an employee of your Council; Vendors are not permitted to make award presentations. However, they are able to assist in providing content for your presentation and may answer audience questions at the conclusion of the presentation, if required.
  - If the chosen representative/s presenting your entry attends the Conference for the duration of the award presentation **only**, no registration fee will apply.
  - A registration fee will be charged accordingly, if the chosen representative/s choose to attend **all** or a **significant portion** of the Conference.
4. A final decision will be made at the conclusion of the award presentations. The judging panel will evaluate content rather than presentation quality. The judging panel's decision shall be deemed final.

5. Entries for the 2011 ALGIM Excellence in Innovation Award will be granted automatic entry to the 2011 ALGIM Excellence in Information Management Award. Refer below for further information about this award.

### **Points Allocation Guide |**

Based on a possible maximum score of 100, each of the following categories will be worth 25 points:

1. Outline the benefit of your entry and the outcomes in relation to your organisation's vision and strategic direction.
2. Innovativeness, uniqueness and originality in terms of technology or systems requirements.
3. Project Management  
Demonstrate how the project was run and the techniques used to achieve the outcomes. Include communication and buy-in of key stakeholders. Also provide details on costing of the project, including information on project's forecasted budget versus its actual budget.
4. Success and Effectiveness  
Outline the successes of the project and how the project achieved its objectives. Include the impact of the project, results, cost saving, efficiency gains, improved service and practicality.

## **2011 ALGIM Excellence in Leadership Award**

This award aims to recognise individuals within the local government IT/IS industry. It recognises that people are an important asset in adding value to an organisation and to the achievement of its goals.

ALGIM is seeking nominations for people with strong vision and who, through the use of technology, successfully help their organisation to achieve its goals – people who initiate change or motivate and assist others to succeed.

### **Award Criteria / Required Information |**

1. Nominees for this Award need to be an employee of a local authority throughout the entire duration of the award process, including the time of the 2011 Annual ALGIM Conference.
2. The nominator needs to explain, briefly, the work for which the nominee is being nominated (between 500 - 700 words, bullet points will be accepted).
3. In addition to the above information, please include a brief biographical outline of the nominee, including education, employment and other activities.
4. Attach any additional material, media and references that help to provide a clear understanding of your nomination. We ask that you consider the size of any such supplementary information when you submit your nomination.
5. The judging panel's decision shall be deemed final.



# 2011 ALGIM Excellence in Information Management Award

This award recognises excellence in local government information management.

## Award Criteria |

1. Entries must already be in live operation (first phase at least) and demonstrable if required by the judging panel.
2. Attach any additional material, media and references that help to provide a clear understanding of your entry. We ask that you consider the size of any such supplementary information when you submit your entry.
3. Entries for the 2011 ALGIM Excellence in Innovation Award will be granted automatic entry to the 2011 ALGIM Excellence in Information Management Award. Refer above for further information about this award.
4. The judging panel's decision shall be deemed final.

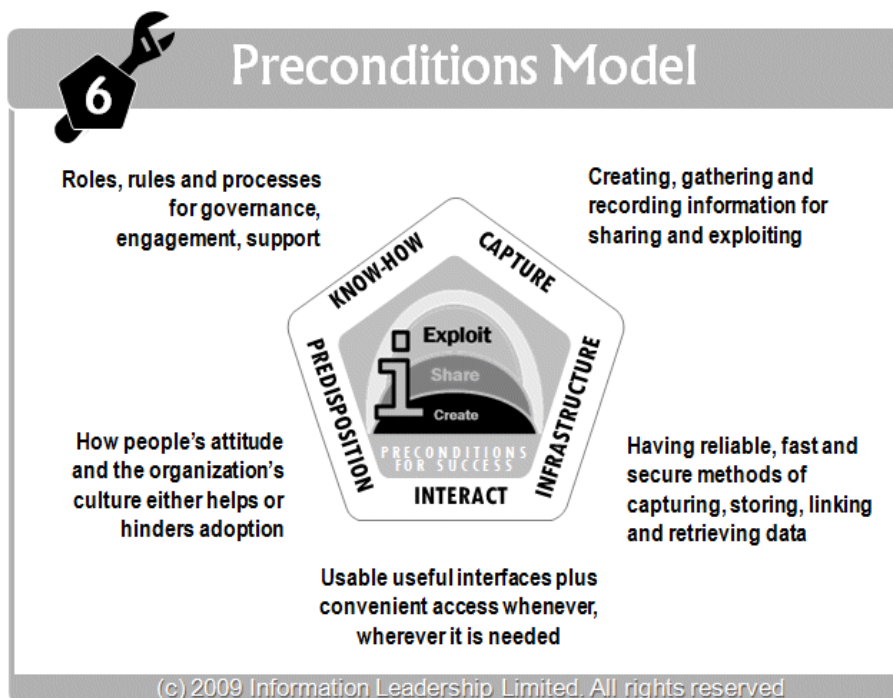
## Points Allocation Guide |

Projects are evaluated on the basis of the five criteria outlined in the Preconditions Model, pictured below.

Please provide sufficient information to describe how these criteria were addressed, solved or undertaken.

Based on a possible maximum score of 100, each category will be worth 20 points:

1. Capture
2. Infrastructure
3. Interact
4. Know-how
5. Predisposition



Obtained from Information Leadership's publication "Flapping to Flying"

[www.flappingtofly.com](http://www.flappingtofly.com)



## Further Information

For more information please contact ALGIM's Conference and Events Coordinator, Rebecca Swansson on (06) 351 6336 or email [events@algim.org.nz](mailto:events@algim.org.nz)



## 2010 ALGIM Innovation Award Winners



### 2010 ALGIM Excellence Innovation Award

*First Place*

Environment Canterbury | One View

*Second Place*

Christchurch City Council | FundForce


*Third Place*

Horizons Regional Council | The Farm Dairy Effluent Storage Calculator



### 2010 ALGIM Excellence in Leadership Award

Murray Foster | Thames-Coromandel District Council



### 2010 ALGIM Excellence Information Management Award

Christchurch City Council